

**Project Status Report**



**Project Name: Compiling historical traffic data and contributing factors to traffic in**

**Metro Manila in order to predict future traffic patterns**

**Department:** School of Computing and Information Technology

**Focus Area:** Metro Manila

**Product/Process:** (insert product name) – (insert tagline)



**Prepared By:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Kyla Joyce M. Julian | Project Manager |
| Rhea-Eve Ayungon | Documentations Manager |
| Shradheya Shrestha | Project Developer |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 06/12/17 | Kyla Julian | Document created |
| 1.1 | 6/18/17 | Kyla Julian | Document created |
| 1.2 | 06/26/17 | Kyla Julian | Document created |
| 1.3 | 06/26/17 | Kyla Julian | Document created |
| 1.4 | 07/03/17 | Kyla Julian | Document created |
| 1.5 | 07/10/17 | Kyla Julian | Document created |
| 1.6 | 07/17/17 | Kyla Julian | Document created |

**TABLE OF CONTENTS**

[1 PROJECT STATUS REPORT PURPOSE 3](#_Toc77392557)

[2 PROJECT STATUS REPORT TEMPLATE 3](#_Toc77392558)

[2.1 Project Status Report Details 3](#_Toc77392559)

[2.2 Project Status Report Template 3](#_Toc77392560)

[3 PROJECT STATUS REPORT APPROVALS 3](#_Toc77392561)

[4 APPENDICES 3](#_Toc77392562)

[4.1 Document Guidelines 3](#_Toc77392563)

[4.2 Project Status Report Sections Omitted 3](#_Toc77392564)

# PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a, including the Steering Committee, Project Sponsor, and Senior Manager.



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

* **Status of the Project**
* This project aims to aid the dilemma of traffic and transport condition in Metro Manila. It is to inform the public as well as the government officials on the conditions of Road traffic to the Filipinos, so that they may use it to improve the infrastructures and Traffic Monitoring. The end result of this project is a monitored traffic via quantifying the number of tweets per time bound.
* The milestones that the team had set for this particular project are the following: finalize schedules and overall planning strategies, prepare the Wiki documentation, create UML diagrams, code the program, and document the tests to be done for quality control
* The group’s expected output for this term is a program that can quantify the number of tweets per time bound.
* **Risk Management Report**
* The major risks that the group had foreseen so far are those that involved creating possible revisions to the original plan for the development of the project, and making adjustments in terms of scheduled tasks, et cetera to fit the management framework that the team have recently adapted.
* **Issues Report**
* The main issues that the team are currently dealing with are inconclusiveness on the project topic, lack of team members who are good at programming, and failure of some members to procure daily reports to the project manager.
* **Project Recommendations**
* The team highly recommends the following procedures to the researchers who would choose to continue with their project: a better method of extracting and quantifying the number of tweets per time bound.

## Project Status Report

## Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared By:  Kyla Julian  Kyla Julian  Kyla Julian  Kyla Julian  Kyla Julian  Kyla Julian | Date:  06/12/17  06/18/17  06/26/17  07/03/17  07/10/17  07/17/17 | Reporting Period:  06/05/17 to 06/12/17  06/12/17 to 06/19/17  06/19/17 to 06/26/2017  06/26/2017 to 07/03/2017  07/03/2017 to 07/10/2017  07/10/2017 to 07/17/2017 |
| Project Overall Status:  Finished all the diagrams. Need slight revisions in most of the diagrams. | | |
| Project Summary:  As per requirement, the team is now finished in all of the diagrams and has already gone through the defense. The team is now working on the final revisions of the diagrams. The diagrams are subject to be posted on July 22. | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | * Sequence Diagram | 07/07/2017 | 100% | Delayed | | * Communication Diagram | 07/07/2017 | 100% | Delayed | | * Timing Diagram * State Diagram | 07/07/2017  07/07/2017 | 100%  100% | On time  On time | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | * Interaction Overview | 07/11/2017 | - | On time | | * Composite Structure | 07/11/2017 | - | On time | | * Component | 07/11/2017 | - | On time | | * Class Diagram | 07/11/2017 | - | On time | | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | |  | Failure to comply with the milestone requirements will contribute to the delay of the project which will lead to its immediate failure | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | |  |  |  |  | |  |  |  |  | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | Possible revisions to be made on the project (as well as its corresponding documentation | High | High | High | ------ | | Possible change in entire project (change in topic) | High | High | High | ------- | | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | Lack of team members who are good in programming | Medium | ------ | Open | ----- | | Team members are not doing their task of modifying their respective lists of jobs and fails to report to the project manager daily | Medium | ------ | Open | ----- | | | |
| **Project Recommendations**   |  | | --- | | * Time management is quite a problem. So far, we are on-time with the milestone deliverables. | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | To verify the status of the project. If a change has been decided, the researchers must revise everything and catch up on a delay. | | | |
| **Related Project Information**   |  | | --- | |  | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** Kyla Joyce M. Julian

Project Manager

**Approved by** Jayvee Cabardo

Project Advisor

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Client Sponsor

